Great Plains Public Health Training Center Registration Process

1. Locate and click on Create new account on the left hand side of the webpage

2. Choose your Username and password

   Username: Select your username
   Password: Select a password.

   The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s)

   Select the unmask check box to see the password you are typing in.

   Complete the additional items in the more details block

   - Email Address
   - Email address (again)
   - First Name
   - Surname (Last name)
   - City/ Town
   - Country

   Complete the CAPTCHA

   Locate and click on the Create my new account button

   After clicking on Create my new account button you will receive a notice stating that an email should have been sent to your email address. Select continue and proceed to your email inbox.
You should receive an email within 20 minutes from registering. If you have not received this email check your junk mail folder for the email.

Email is from: COPH Admin

Subject is: UNMC | College of Public Health: account confirmation

(If you have not received your email within 12 hours and have checked your junk email box, please email cophmdl@unmc.edu for support)

You will need to click on the confirmation link in your email to confirm your account.

Once you are redirected to the Online Learning environment you should see a thank you message.

Click on the courses button to view the available courses.

3. If you have not completed the Great Plains Public Health Training Center- Survey 2013 please select it from the course list

Locate and click on the Enroll me button

Read the purpose of Survey section and complete the survey before self-enrolling yourself in the Online Educational Opportunities.

4. If you have registered for an account and need to register for an upcoming event. Please return to the home page and select the event you wish to register for.

Locate and click on the Enroll me button

5. You can access a list of the Online Educational Opportunities on the following pages:

http://phtc.unmc.edu
http://unmc.edu/publichealth/PHTCOlineTraining.htm
http://unmc.edu/publichealth/ophp/onlinetraining.htm